

WEST POINT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, WEDNESDAY JANUARY 6, 2021  
MINUTES

6:00 P.M. via Zoom call in

Chairman Stephen Schoenthaler called the meeting to order. Directors Schoenthaler, Bryce Randall, Greg Pryor, John Hesketh and Julia Marsili were present. Also present were Chief Bill Fullerton, CERT Reps Sam and Kathy Hernandez, Assoc. Liaison Tim Adams, Clerk Jill Jenkins and Cathy Castillo, CPA.

Steve asked Cathy Castillo to present the audit report for fiscal year 2019-2020. Cathy gave a power point presentation. She had some recommendations that she outlined in her management letter to the Directors. She stated that she has given her highest opinion available as she feels the district is very well managed. She logged off of the meeting and asked that the letter of governance be signed and mailed to her.

BOARD MATTERS- Steve thanked everyone for their input to the text for the ballot measure in Resolution 2020-07. Steve made the motion to adopt Resolution 2020-07. Julia seconded the motion. Resolution 2020-07 was adopted with 5 votes. Steve said he'll sign the resolution and take it to John's business on 1/7 for his signature and then drive it to the County Elections Dept.

THE CERT REPORT was presented in written format and is attached to these minutes.

THE ASSOCIATION'S REPORT was presented by Tim Adams who stated there had been no change to their bank account balance.

THE CHAPLAIN'S REPORT- none.

THE WEBSITE REPORT- Sam reported all of the updates have been applied to the website. He said he's in need of a few photos from new staff members.

THE DISTRICT'S PAYABLES were reviewed. Bryce made the motion to pay the district's monthly bills in 2 transmittals: \$17,644.57 for regular bills and \$636.47 for Cal Card purchases. Steve seconded the motion. The bills were paid with 5 votes. Jill stated she'll leave the director's authorization page at John's business for signatures from the directors. Greg will email his signature. Jill was instructed to deposit \$135.71 to the Bank of Stockton account.

NEW BUSINESS- none.

OLD BUSINESS- none.

PUBLIC COMMENTS- none.

FIRE CHIEF'S REPORT- Bill reported Justin Colman and Tyler Chavez are back from Cal Fire for 3 months and will fill in as needed for us. He said Mark Welsh will be going to work for the Federal Fire Service in April. He said WPPFD

had responded to approximately 500 calls in 2020. Bill said the strike team revenue was profitable and should carry us through the fiscal year. He said we are now in possession of the new truck as well as a \$10,000.00 check to cover tax and licensing. He said he'd like to surplus engines #316 and #319 to pay for the building of the fire engine. He reported the county has informed him that we have approximately \$37,000.00 in remaining PG&E funds. Bill said he continues to be the acting Interim Chief at Murphys Fire District through February. He said everything is running smoothly at WFPFD and has received applications from local people to join the department. He reported the annual Awards Dinner is on hold due to COVID 19. He urged that the Board of Directors continue to hold their meetings through Zoom Calling as it will help to protect everyone involved. He stated the county has offered vaccinations to First Responders and 2 of our folks have taken the vaccination. He's hoping that more will go for vaccinations on 1/19.

BOARD MEMBER'S REPORTS -Steve informed everyone the county will offer vaccinations to the Board of Directors in February. He said he'll be working with Julia on the special tax campaign. Julia stated she and Tim have dealt with Face book responses to the Ballot Measure announcement. She said the Frequently Asked Questions form is almost ready to present. Discussion took place regarding points of interest for the campaign. Tim asked for Greg's contact information so he could talk with him about the Insurance Commission's work. Greg reported there have been 14 scientific studies to analyze forest fire fuels. He said they are working on a Tri-County data base.

THE MEETING ADJOURNED at 7:25 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk

**Response:**

**MVA –**

**Dec 4** – Non injury, Roadway clear, Cancel;

**Dec 13** – Single Car, Both CERT 319 and U319

**Dec 5** – Pick up FF at SAH;

**Events:**

**Completed: Crowd Safety** for Christmas tree lighting & Santa arrival - Dec 5

**“Giving Tuesday”** Facebook fundraiser

**Scheduled:** Amateur Radio New license Elmer Class – Jan 23 (tent)

Amateur Radio Study Group & Exam – Mar 20

**All other events are on Postponed due to Covid-19.**

**Personnel:**

5 Active Members; (2 EMR)

We're currently looking for volunteers. 20 hours of training to be held locally.

**Training:**

**Completed:** CERT Fire Safety & Utility Controls (Unit 6 of new curriculum), 12/19

**Scheduled:** CERT Search and Rescue (Unit 7), TBD

**Equipment:**

Transition from the current U319 to the new U319

**CERT Meetings:**

**Business Meeting** – Jan 21; @ 1800

**Training** – Feb 17; @ 1800

**Training** – Mar 17; @ 0900